

Manning Mens Shed



MMS management Committee - 125

Regular management meeting

When 14-07-2023 at 12:00

Location: Manning Men's Shed, 3 Downey Dr, Manning WA 6152, Australia

Chairperson Graham Rennie

Minute taker Graham Rennie

Present Ken McCrackan , Graham Rennie (IT, Chairman), Mike Smith (Deputy Chairman), Barry Textor , John Van Dieren

Minutes

1. Attendance

Apologies from Allan

2. Approval of Previous Minutes

approved

3. Items outstanding from Previous

hats and shirts need sample - being sought

Decision

hats and shirts need sample - being sought

Tasks

- get hats and shirts sample
Assignee: Ken McCrackan
Due date: 26-05-2023

4. Shed Managers Report

Manning Men's Shed – Coordinator's Monthly Report Mat/June 2023

Members Attendance

May/June 2023 the Shed had an attendance of 364 signed in at an average of 10.3 per day. Attendance has picked up.

Saturday mornings mixed session has been a great success with an average of 9 members turning up

Safety

No reportable instances during this period.

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Busy Bee

Good turnout for busy bee cleanout infested white ant area, Supervisors have recommended cantilever storage for timber at the rear so more timber can be stored and front loaded.

Since the last report a cantilever storage system has been installed at the rear of the shed great job by Peter Repton and the timber will be sorted and stored on the 15th July busy bee.

Security

A quotes were obtained to upgrade our security system with internal a HD internal camera, better remote access and entry system for \$5300. This need attention due to sensors not working because of age of system (ongoing).

Awaiting a quote from South Perth Key Cutting to install a keypad on front door to save recutting keys.(ongoing)

Covid Roster

There is no current Covid Roster or restriction in the Shed.

Induction for new members

Inductions for new members is now up to date, we are now waiting on the new induction and member agreement form that all members will have to complete.

Machinery Training

Training is now in the hands of the new training manager Allan Waugh.

Fourteen members have already done a bandsaw course at Perth Wood School and all reported a great learning experience, with A grant from Zanita our local Federal Member of \$4800 for training and a safer shed.

Projects External Jobs

A total of 21 Job Requests were logged into TidyHQ in March/April at a value of \$3970 and a total of 19 jobs were completed at a total value in donations of \$1620 of which 3 attributed to "Community Good" projects at a value of \$402. The Shed has \$6400 worth of work in progress.

The shed is presently working with the SPCC on the May Gibbs Art Trail in Windsor Park this is valued between \$5000 and \$15000.

Shed Marketing

Once money is available Tee shirts caps and business cards will be ordered. (ongoing)

Fish Sculpture

The shed has had a request from a local Doctors Surgery to purchase the sculpture we are in negotiation.

Men's Health Week

This year June 12th to 18th is Men's Health Week and the Shed Committee organised Dr Nigel Armstrong to us a

talk about mental health issues which was followed by an extended question time enjoyed by all.

30 Year Anniversary

September 3rd to 9th a BBQ and open day should be organised during this period.

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End of Month BBQ's

May/June end of month Barbeques were enjoyed by all with Mike Harrison and the crew doing a great job, it is great to see numbers increasing and members enjoying fellowship with Mel Taylor returning to the shed.

Kim Horne

Shed Manager

Decision

30th anniversary

Tasks

- Kim to co-ordinate the 30th Anniversary
Assignee: St Pius Fete
Due date: 01-08-2023

5. Finance Report

Draft report presented - with a surplus of \$6,445 before capex - and \$854 after capex. Current bank balance is \$48,171. A year to date surplus of around \$8,000.

Total donations for the year is > \$9,000

Budget for next year - we are expecting about the same level of donations and Capex.

Mike was thanks for his work last year and wishes to take a back seat next year.

6. Incorporation

Three reminders have been sent to the department. We have answered all their questions.

6.1. Discussions with seniors

Seniors have asked for the bus shelter to be cleared to new shelving purchased for this purpose. All items to removed north of the doorway via a busy been on 15/7/23. More substantive discussions can take place once we have incorporated.

7. Training

No report

7.1. Training Plan

no report

7.2. Funding

Grant monies - received from Australian Men's Shed Assoc \$2,500

8. General Business

Curtin Uni Marketing students will provide us plans by August.

Chairman, Shed manager and Treasurer to have complimentary memberships due to the workload - voted and agreed.

For future design work we will use a contractor for design work

Decision

Chairman, Shed manager and Treasurer to have complimentary memberships due to the workload

Tasks

- Mike to refund fees paid
Assignee: Mike Smith
Due date: 14-07-2023
- Chairman and committee to contract designer for future jobs
Assignee: Graham Rennie
Due date: 21-07-2023

8.1. Shed projects

A trophy was created by Klm and Barry and presented to High Schools Speaking by City of South Perth

8.2. T-shirts

Ken shirts and hats

9. AGM

We need to get a secretary for next year.

Decision

To advertise for volunteer secretary position

Tasks

- To advertise for volunteer secretary position & part time book keeper
Assignee: Kim Horne
Due date: 21-07-2023

10. Next Meeting

11 August 2023

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of MMS management Committee - 125 on 14-07-2023

Summary of Matters Arising

Decisions

Item Decision

3. hats and shirts need sample - being sought

4. 30th anniversary

8. Chairman, Shed manager and Treasurer to have complimentary memberships due to the workload

9. To advertise for volunteer secretary position

Tasks

| Item | Task | Assigned to | Due date |
|------|---|---------------|------------|
| 3. | get hats and shirts sample | Ken McCrackan | 26-05-2023 |
| 4. | Kim to co-ordinate the 30th Anniversary | St Pius Fete | 01-08-2023 |
| 8. | Mike to refund fees paid | Mike Smith | 14-07-2023 |
| 8. | Chairman and committee to contract designer for future jobs | Graham Rennie | 21-07-2023 |
| 9. | To advertise for volunteer secretary position & part time book keeper | Kim Horne | 21-07-2023 |